

## Annexure – I

### Format for Cancellation of Admission by the student

Date: / /20

To,  
The Principal,  
Thadomal Shahani Engineering College  
Bandra West - 400050.

Subject: - Application for Cancellation of Admission

Respected Sir,

With due respect, this is to bring to your kind consideration that I applied for admission at your esteemed institution. I got admitted in First Year Engineering, \_\_\_\_\_ Branch through CAP round / Institute Level admission (DTE No: \_\_\_\_\_) and subsequently submitted my original documents and admission Fee.

I request you to kindly do the needful to cancel the said admission and return my original documents and refund the admission Fees at the earliest possible.

The Bank Account Details for the refund of admission fees are hereby provided for your kind perusal.

Account Holder Name: \_\_\_\_\_

Account No. \_\_\_\_\_

Name of the Bank: \_\_\_\_\_

IFSC Code: \_\_\_\_\_

Address of the Branch: \_\_\_\_\_

Thanking you,

Regards,

Signature of the Student

Name of the student:

DTE Number:

Mobile number of student: